

USE FEE AGREEMENT

Name of Applicant _____

Organization or company _____

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City, State, ZIP _____

Telephone _____ Email _____

Description of publishing project

Author(s)/creator(s) _____

Title or description _____

Publisher or sponsor _____ Date of Publication _____

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Courtesy of the History Center of San Luis Obispo County

Crediting individual items is mandatory. Credit should be included with other sources of illustrations in film or video publications. Reproductions distributed electronically must contain a credit watermark as part of the image and resolution should not be greater than 72 dots per inch or 640x480 pixels. Credit for images used in exhibitions must appear within the exhibition area.

Classification of project

Commercial Non-profit, government, scholarly, small press

Nature of project

Book Article Unpublished thesis or dissertation Advertising
 Other non-editorial (calendars, cards, book covers [see conditions of use], etc.) Film, Video, Television CD-ROM Website Exhibition other:

Statement of responsibility: I certify that the information on this form is correct and I accept the conditions of use. I am authorized to enter into this agreement on behalf of the above named organization.

Signature of Applicant _____ Date _____

Amount of payment _____ Paid by: Cash Check Credit Card
(Use fees only)

The History Center of San Luis Obispo County acknowledges payment in accordance with the conditions specified on the reverse.

Signed _____ Date _____

History Center Representative — not valid without signature

ORDER FORM

All fees go directly to collection preservation

SERVICE	COST	NUMBER	AMOUNT
Scanning – limited to sizes less than or equal to 8” x 10”. Scanning DPI to be specified by applicant. Fee may be waived for historical societies/educational agencies and non-profits.	\$15.00/ image		
Use Fee - Images for publication or promotional public display Photographs used for display or publication must give the following credit: “ Courtesy History Center of San Luis Obispo County ”	\$ 75.00 / image		
CD charge	\$5.00/CD		
RUSH FEE – for scanning requested within less than 5 working days	Additional \$10.00 per item		
History Center Membership Discount	10% off		
California Sales Tax (only due if purchasing CD)	8.00%		
TOTAL DUE			

Photo(s) to be used (acc #): _____

DPI requested:

Specific size to be scanned to:

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USE FEE SCHEDULE: All fees go directly to collection preservation

<p>Editorial Use: Commercial: periodical, newspaper or journal article (commercial) - \$75.00 Scholarly: commercial publishers, businesses, periodical, newspaper or journal article - Fees may be waived</p>	<p>Video, Television, Film: For-profit businesses, multi-media or world rights - \$200.00 Non-profit businesses - Fees may be waived</p>
<p>Advertising Use, Non-Editorial Use: For-profit businesses, agencies - \$75.00 Non-profit businesses, agencies - Fees may be waived</p>	<p>Internet, Web-site Use: Businesses, Agencies, Individuals - \$75.00</p>
<p>Reports on Historical Properties using our photos: provide a copy of the report in lieu of use fee</p>	<p>Exhibition Use (not permanent display): For-profit businesses - \$75.00 Non-profit businesses - Fees may be waived</p>

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